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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Plans and Policy Staff

DATE: 18 January 1956

FROM : Chief, Assessment and Evaluation Staff

SUBJECT: Weekly Report #3
Assessment and Evaluation Staff
11-18 January 1956

I. SIGNIFICANT ITEMS.

A. Office of the Chief.

1. Representatives of the Office of the Inspector General interviewed the Chief, A & E, specifically with respect to the JOT program. The conversation did cover A & E activities more generally, however.

2. A set of policy statements pertaining to both the Agency's and the employee's responsibilities in event the individual is captured has been prepared by a working committee chaired by [redacted]. The recommended policies have been accepted by a committee appointed by the DDCI and will be reviewed by DDP, DDS, and DDI. As an outgrowth of this activity Dr. [redacted] has been appointed a participating member of a committee requested by Deputy Chief of Staff, Air Force, to provide training recommendations to implement the POW code of conduct. [redacted] special assignment pertains to training methods [redacted]. In this connection he has been conferring with ONR, HumRRO, Veterans Administration, and Army Surgeon General.

OTHER ACTIVITIES.

1. Training Evaluation Branch.

1. Chief, TEB, and [redacted] visited [redacted] on 12 and 13 January to assist [redacted] in developing evaluation material for the Operations course.

2. A meeting was held with [redacted] to discuss training evaluation problems in the [redacted] Course. [redacted] has provided the Branch with a number of student exercises which are in the process of being reviewed.

3. Another discussion was held with the Chief Instructor, BOC, concerning the use of predictor data as a guide during the running of the course.

4. Training Assistant, TEB, met with Mrs. [redacted] and Mrs. [redacted] both of the Basic School, to discuss with them the procedures followed by the Branch in disseminating training evaluation reports to all components of the Agency and to suggest to them some standard procedures to follow in preparing training evaluation reports in Basic School courses.

25 YEAR RE-REVIEW

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B. Testing Services Branch.

1. During the past week seven O/P Personnel Officers were trained in the administration, scoring, and interpretation of selection tests which they will use in the field during their temporary assignment to the Clerical Recruitment Branch. Those trained were:

25X1

III. PERSONNEL NOTES.

1. [redacted] reported for duty with Research Branch on 16 January.
2. [redacted] has been fully cleared and will report for duty on 6 February.

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